



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ST. PAUL'S COLLEGE
Name of the head of the Institution	Dr. Sobhana Michael K	
Designation	Principal (in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	04842555572	
Mobile no.	9995114563	
Registered Email	principal@stpauls.ac.in	
Alternate Email	office@stpauls.ac.in	
Address	Kalamassery, HMT Colony P.O., Ernakulam-683503	
City/Town	Kochi	
State/UT	Kerala	

Pincode	683503				
2. Institutional Status					
Affiliated / Constituent	Affiliated				
Type of Institution	Co-education				
Location	Semi-urban				
Financial Status	state				
Name of the IQAC co-ordinator/Director	Dr. Asha E Thomas				
Phone no/Alternate Phone no.	04842555572				
Mobile no.	9495944537				
Registered Email	iqac@stpauls.ac.in				
Alternate Email	asha@stpauls.ac.in				
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)	https://stpauls.ac.in/iqac/				
4. Whether Academic Calendar prepared during the year					
Yes					
if yes, whether it is uploaded in the institutional website: Weblink :	https://stpauls.ac.in/iqac/				
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To

1	B+	0	2004	16-Sep-2004	15-Sep-2009
2	B	2.8	2010	28-Mar-2010	27-Mar-2015
3	A	3.14	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

23-Nov-2004

7. Internal Quality Assurance System**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Orientation for Criterion Heads	10-Sep-2019 1	38
Research Orientation Program : On various funding opportunities	05-Sep-2019 1	36
International Multi-Disciplinary Seminar on Science and Faith	27-Aug-2019 1	105
Workshop on IIQA and SSR filing	05-Aug-2019 1	52
One day workshop on Public Financial Management System (PFMS) for teaching and non-teaching staff	03-Aug-2019 1	63
Seminar on higher education Opportunities	19-Jul-2019 1	124
One day workshop on the NAAC Revised Process-Research and Extension	19-Jul-2019 1	56
One day orientation for newly joined students and their parents	01-Jul-2019	565

	1	
Research Orientation Program : Writing Research Papers in Refereed Journals	17-Sep-2019 1	38
International Workshop on Substance Abuse Free Environment	28-Sep-2019 1	52

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSQF Skill Based Education	MHRD	2019 1095	7100000
Institution	Grants for Seminar	UGC	2019 365	45000
Institution	Scholar Support Program	State Government	2019 365	85500
Institution	Walk With the Scholar	State Government	2019 365	258421
Institution	NCC	State Government	2019 365	58520
Institution	Stipend	State Government	2019 365	271299
Institution	Kerala State Council for Science, Technology and Environment	State Government	2019 365	20000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Preparation of Annual Action Plan for NAAC fourth cycle Accreditation	
One Day Orientation for Newly joined students and their parents	
Unnat Bharat Program-Official inauguration and exchange of MoUs with various bodies	
Implementation of E-learning platform of St. Paul's College, Kalamassery	
Starting of Miyawaki Methodology Project-Afforestation Project	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
International Workshop on Substance Abuse Free Environment	Student Orientation for Substance Abuse free environment.
Research Orientation Program 2: Writing Research papers in Refereed Journals	Orientation for teachers and PG students for writing resaerch papers in good journals.
NAAC Orientation for Criterion Heads	Orientation for NAAC filing

International Multi-Disciplinary Seminar on Science and Faith	Seminar on Scientific and Philosophical proof of God's existence
Workshop on IIQA and SSR Filing	Orientation for NAAC filing
One day workshop on Public Financial Management System (PFMS) for teaching and non-teaching staff	Orientation for teaching and non-teaching staff to operate on PFMS platform
Seminar on Higher Education Opportunities in Dutch	To enlighten the UG/PG students with higher education in Dutch-Netherlands and also about the career opportunities
One day workshop on the NAAC-Revised Accreditation process-Extension Activities/Consultation/ Best Practices-Series 2	Orientation for NAAC filing
One Day Orientation for Newly joined students and their parents	Introduction to institutional culture, practices and general awareness regarding the courses and programs.
Preparation of Annual Action Plan for NAAC fourth cycle Accreditation	Systematic approach in NAAC Filing process

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Academic Council, Governing Body	10-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Jan-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	04-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has a full-fledged MIS system installed for Office administration and for Academic administration and management. This primarily includes modules for Fee collection, Exam Management, Admission Management, Student Attendance management and for management of learning resources. There is also a login id given to parents to know the progress of the respective learner.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

St. Paul's College, Kalamassery is an affiliated institution under Mahatma Gandhi University, Kottayam, Kerala and thus the curricular aspects of the college are governed by the university statutes and regulations. The commitment of the college to meet the outcomes of the curriculum is clearly stated in the vision and mission of the college. Imparting education to satisfy the needs of society has been our primary concern and programmes are relevant to local/regional/national and global developments. At the beginning of the academic year, a College Calendar is prepared in adherence to the University Calendar and is provided to all faculty and students. Each semester started with the preparation of a detailed teaching plan and Faculty are constantly monitored regarding the timely completion of portions allotted as per the teaching plan. Any deviation is recorded and the action plan is taken to resolve the same. All our faculty refer to the standard reference books prescribed by the University along with the latest information available online and other resources for the effective implementation of the curriculum. Besides the use of the conventional method, various other teaching methods like Quiz, Group Discussion,

Demonstrations, Debates, Role Play, Allied Projects, Games, Short Films, Industrial Visits, Model making, Add-on practicals, Assignments, use of charts and graphs, Case studies are used for effective curriculum implementation. Departments also adopted ICT enabled teaching methods for the effective curriculum delivery and a Learning Management System (LMS) is introduced in the college. There are regular Departmental meetings, meetings of the Heads of the Departments with the academic council of the college and minutes of which are properly recorded. The academic performances of the students were evaluated through monthly tests and internal examinations. The results of these periodic academic tests are recorded and forwarded to the principal. Curriculum review and development are done regularly to keep pace with developments in respective fields and meet the requirements of academia, industry/profession and society. New courses are introduced as per the feedback of the stakeholders involved. Apart from the directives of the university, the college goes the extra mile to impart gender sensitivity, professional ethics, human values and community outreach of the students so that our students transform into better citizens of tomorrow. Environment sustainability courses are compulsorily incorporated in all undergraduate programmes. Students are also motivated to develop a research mind through regular programmes like seminars, workshops and invited talks conducted at the department level. Outcomes of the effective steps taken by the college towards curriculum delivery are evident in the academic performances of the students. Our students have shown their calibre in placements, internships and university examinations. Results of outcome assessment and stakeholders' feedback serve as input for continuous improvement in curriculum.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Candle making	Nil	22/08/2019	30	Focus on entrepreneurship.	Developed skill in producing various types of candles.
Life Skills	Nil	18/09/2019	33	Focus on employability	Developed various life skills
Basics of Embroidery and Pattern Drafting	Nil	25/01/2020	30	Focus on entrepreneurship	Developed the skill of embroidery and pattern drafting
Elementary German	Nil	13/02/2020	30	Focus on employability	Developed the communicative skill
Communicative Hindi	Nil	03/03/2020	32	Focus on employability	Developed the

					communicative skill
Meet and Greet officers	Nil	04/05/2020	32	Focus on employability and entrepreneurship	Developed Communicative skill and also the necessary skills needed in hospitality management
Professional Ethics	Nil	01/08/2019	32	Focus on employability and entrepreneurship	Developed the understanding of Professional Ethics
Advanced Concepts In Excel	Nil	21/01/2020	32	Focus on employability and entrepreneurship.	Developed skill in working with Excel
Dealer - BFSI	Nil	07/08/2019	32	Focus on employability and entrepreneurship	Developed various life skills
Financial Inclusion Officer	Nil	17/09/2019	32	Focus on employability	Developed skill in hospitality management
An Introduction To Hospitality Management	Nil	31/08/2019	30	Focus on employability.	Developed skill Hospitality Management
Basics of Research In Social Science	Nil	22/11/2020	35	Focus on employability.	Developed skills in social science research
Basics of Income Tax	Nil	02/09/2019	32	Focus on employability.	Developed skills in income tax
Role Of Algorithm And Flowchart In Programming	Nil	03/10/2019	32	Focus on employability.	Developed skill in designing Algorithms
General Awareness to GST	Nil	04/01/2020	32	Focus on employability.	Developed skills in GST
Introduction In Python Programming	Nil	03/10/2019	32	Focus on employability.	Developed skills in Python Programming
Foundation Programme In Banking And	Nil	31/08/2019	30	Focus on employability.	Developed skills in Banking And Financial

Financial Services					Services
Introduction To Organic Farming	Nil	09/08/2019	32	Focus on employability.	Developed skills in organic farming
Data Base On Indian Economy	Nil	06/06/2019	32	Focus on employability.	Developed skills Indian Economy
Introduction to Critical Reading And Theory	Nil	07/08/2019	30	Focus on employability.	Developed linguistics skills
Phonetics and Spoken English	Nil	06/01/2020	30	Focus on employability.	Developed linguistics skills
English For Career Development	Nil	01/07/2019	32	Focus on employability.	Developed linguistics skills
Essential Communication Skills In English	Nil	01/07/2019	32	Focus on employability.	Developed linguistics skills
Introduction to Topology	Nil	18/11/2019	30	Focus on employability.	Developed skills in topology
Mathematicians- Their Life And Works	Nil	07/06/2019	30	Focus on employability.	Developed critical thinking skills
Chronicles Of Cricket	Nil	01/09/2019	30	Focus on employability.	Developed skills in cricket
Its Your Call An Umpiring Course In Cricket	Nil	01/11/2019	30	Focus on employability.	Developed skills in cricket
Human and Environment	Nil	02/12/2019	30	Focus on employability.	Developed environment awareness skills

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1518	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Professional Ethics	24/06/2019	40
Etiquette while using a computer	24/06/2019	21
Green Practice for the Environment.	12/07/2019	45
Financial Inclusion officer	27/07/2019	99
Candle Making	22/08/2019	30
Meet and Greet Officer	04/05/2020	85

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Personality Development and Management Skills	37
BBA	Management Project	40
BSc	Chemistry	29
MSc	Chemistry	25
BCom	Computer Applications	36
BCom	Finance and Taxation	26

BCom	Computer Applications	17
BVoc	Banking and Financial Services	7

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback was collected from the Students, Parents, Teachers, Alumni and also the current/prospective employers. Both structured questionnaire and interview methods were used for the collection of data. The feedback committee of the institution were entrusted with the collection of data along with the support from teacher coordinators. The collected data were analysed using appropriate statistical tools and the results were used for further development and planning of the institution. The overall results are also uploaded in the college website. Departments/teachers were provided the results relating to their performance evaluation. In addition to this the management of the institutions conducts annual performance evaluation of teaching staff to ensure the compliance with the quality standards set by the institution.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc	Banking and Financial Services	50	924	50

BBA	BBA	40	193	40
BSc	Chemistry	24	269	24
BCom	Finance and Taxation	50	603	50
BCom	Computer Application Aided	40	558	40
BCom	Computer Application SF	40	467	40
BSc	Computer Science	24	188	21
BA	Economics	50	507	50
BA	English MII	24	398	24
BA	English MI	40	347	40

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	493	102	40	4	43

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
87	87	28	61	61	16

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a mentoring support system in place with a 17.98:1 teacher- mentee ratio. As mentors take an active interest in the all-around well-being of their mentees they maintain unreserved openness in giving their mentees practical advice and sharing knowledge and networks with them. The mentoring process is also aimed at sharing human capital as well as other resources. Mentors find time at their own convenience to meet their mentees and a successful relationship is built on trust. They pay attention to provide adequate critical feedback for the constructive growth of their mentees. Mentors keep a diary to track the various academic developments in the mentee as a student. They arrange one on one meeting to get to know students well.

As the meetings are informal, mentors easily build a rapport with the mentees. They also provide the support needed at a personal level if necessary. They listen with an open mind encouraging discussion on academic and non-academic matters. With the objective of empowering students, mentors make their mentees aware of the various resources and opportunities available in and outside the campus. Mentoring is a continuous process with regular meetings and with a predictable frequency of at least once in a month. Mentoring sessions get the student to explore oneself, find avenues to personal growth, tackle difficulties involved in learning, manage peer pressure, make right career choices, etc. These sessions are rewarding intellectually as well as personally. During discussion, the mentors also assess and address issues and requirements of students who belong to reserved categories. Those students are made aware of the various scholarships available to them. The primary aim of mentoring is to ensure each student a successful academic track record. The teachers note down the result of university examination and provide advice if mentees need to perform better. They also arrange remedial classes for weak students with the concerned faculty if needed. Parents are informed about their ward's performance and behaviour in the campus. Mentors arrange intellectually engaging sessions to discuss matters relating to studies and offer the necessary feedback. They help the students to strategize their struggles in studies and help them in planning. They identify the long term and short term goals of their students. Through productive conversations the mentors are able to identify the strengths and weaknesses of mentees. They direct students to activities that enhance their strengths and arrange opportunities to overcome their weaknesses. They also record details regarding academic achievements and academic performance. The strong mentor-mentee relationship has always helped students form a bond with faculty members and thereby has helped students in navigating tough situations while studying a course. The teachers stick to a student-friendly methodology of mentoring which does not impose do's and don'ts, but by engaging in informal talks and taking them to confidence. This open door policy enables students to come to their mentors with confidence and talk about their concerns and worries. The teachers get to know their students genuinely- as a person and as a student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1564	87	1 : 18

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	87	Nil	5	16

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sobhana Michael	Principal (in-charge)	Appreciation Certificate from St. Stephen's College for Environment Related Activities
2019	Dr. Salia Rex	Assistant Professor	Teaching Excellence Award 2019
2019	Dr. Asha E Thomas	Assistant Professor	Indian Council of Social Science Research (ICSSR) 'Major Project' under the category Impactful Policy Research in Social Science (IMPRESS)
2019	Dr. Jose Bejoy	Assistant Professor	Approved State Level Tourist Guide
2019	Dr. Tresa Sunitha George	Assistant Professor	Major Project from Directorate of Environment and Climate Change, Govt of Kerala

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	6th Semester	08/06/2020	14/08/2020
BSc	Chemistry	6th Semester	08/06/2020	14/08/2020
BCom	Finance and Taxation	6 th semester	08/06/2020	14/08/2020
BCom	Computer Application Aided	6th semester	08/06/2020	14/08/2020

BCom	Computer Application SF	6th semester	08/06/2020	14/08/2020
BSc	Computer Science	6th semester	08/06/2020	14/08/2020
BA	Econonmics	6th semester	08/06/2020	14/08/2020
BA	English MII	6th semester	08/06/2020	14/08/2020
BA	English MI	6th semester	08/06/2020	14/08/2020
BSc	Mathematics	6th semester	08/06/2020	14/08/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Evaluation is based on four components as stipulated by the University: assignments/ seminar/ viva voce, attendance and two internal assessments. The first two have a maximum of five scores and 10 marks are allotted for internal assessments. And the total score for internal assessment is 20. Teachers and tutors make students aware of the mechanism and guidelines of internal evaluation. The college has an Internal Examination Committee to ensure the smooth functioning of the centralized conduct of internal examinations. They also look into aspects like question paper setting, time table preparation, duty allocation, the seating arrangement of students, and assessment. The Committee prepares the detailed timetable of examinations as per the schedule approved by the Academic Council. It also arranges for strict vigilance during the conduct of examination so as to avoid the use of unfair means by the students, faculty, and invigilators. CCTV surveillance in examination halls ensures the utmost transparency. There is a Grievance Redressal Committee to look into the complaints related to the conduct of examinations. The Principal approves the recommendations of the Grievance Committee and takes appropriate disciplinary actions in the concerned matter if necessary. The Examination Committee endorses the disciplinary actions taken. The Internal Examination Committee also ensures that valuation takes place in one week's time. Students get the opportunity to meet the concerned teacher for any corrections needed. The departments hold Open house meetings once the results are ready. Teachers prepare attendance reports and present to the parents They also brief the parents about the performance of their wards. Students avail the

opportunity to attend supplementary examination if they couldn't attend the internal examination due to genuine reasons. They also get a chance to improve their scores if they scored less.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Staff Council, comprising the Principal, HoDs and elected representatives, schedules and plans the academic activities for the year. The Calendar Committee in consultation with the Staff Council and IQAC prepares the academic calendar cum handbook every year in accordance with the University Calendar. Individual departments prepare an action plan based on the calendar. The calendar forms the basis for teachers to prepare teaching plans and teaching schedules. It is a ready reckoner to plan all extracurricular and curricular activities of the college. The academic calendar provides the criteria set by the University for the evaluation of each course. The evaluation is based on internal and external assessments. There are also details of mark distribution for External examination and Internal evaluation available in the calendar. The college distributes a handbook cum calendar to all the students. The teachers brief the newly admitted students on the mechanism and guidelines for internal and external evaluation. The academic calendar is a source of reference to students to plan their work adequately. The Internal Examination Committee ensures the proper conduct of internal examinations. They prepare the examination schedule, detailed time table, invigilation duty list, and seating arrangement. They also ensure the transparent conduct of the examination. The teachers return the answer scripts at the scheduled time so that departments can arrange open house meetings. Each department publishes the final continuous assessment score sheet on the department notice board. The students can present their grievances if any and they are dealt with adequate seriousness. The Examination Committee uploads the verified final marks to the University portal.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://stpauls.ac.in/iqac/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil1	BSc	Mathematics	40	24	60.00
Nil1	BA	English M I	40	32	80.00

Nil1	BA	English MII	24	20	83.33
Nil1	BA	Economics	50	26	52.00
Nil1	BSc	Computer Science	21	15	71.43
Nil1	BCom	Computer Applications SF	40	29	72.50
Nil1	BCom	Computer Applications Aided	40	30	75.00
Nil1	BCom	Finance and Taxation	50	43	86.00
Nil1	BSc	Chemistry	24	21	87.50
Nil1	BBA	BBA	40	20	50.00

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://stpauls.ac.in/iqac/>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Directorate of Environment and Climate Change-Gov. of Kerala Directorate of Environment and Climate Change-	16	12.26
Major Projects	730	Indian council of social science research	5.2	5.2

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Oneday workshop on GEOGEBRA	Mathematics	07/08/2019
Maths day celebrations	Mathematics	19/12/2019
National Workshop on Numerical Analysis with Python	Mathematics	06/01/2020
Webinar- A Tribute to Sreenivasa Ramanujan	Mathematics	26/04/2020
Webinar- The Life and Works of Prof. S.S. SHRIKHANDE	Mathematics	02/05/2020
Awareness class on competitive exams like NET, JAM, GATE	Mathematics	28/06/2019
Celebrating Basheer Kesavadev	Library	04/07/2019
Reading Day Celebrations 2019	Library	19/06/2019
Hands-on Training on N-LIST	Library	08/10/2019
Talk on How to Write a Book Review	Library	04/01/2020
Career Counseling	Commerce	28/01/2020
Gender Sensitisation	Commerce	18/09/2019
Seminar on junk Foods- an unhealthy passion	B.Voc Tourism and Hospitality Management	07/11/2019
Seminar on Indias Monumental Heritage and Cultural Tourism	B.Voc Tourism and Hospitality Management	21/11/2019
Rubrics of Academic Writing and Publication and the Practical Use of Mobile Apps for Research	English	28/02/2020
Intellectual Property Rights (IPR): Systems in India	Commerce SF	21/06/2019
GST and its Legal affairs	Commerce SF	21/01/2020
Research Methodolgy	Commerce SF	06/07/2019

Research Methodology: A Way To Conduct Academic Research	English SF	13/11/2019
International Webinar on Visualization Tools in Chemistry	Chemistry	19/05/2020
International Webinar on The impact of light in Chemistry	Chemistry	30/05/2020
National seminar on Non-Vocational training Programmes	B.Voc Tourism and Hospitality Management, IQAC, BVoc Banking and Financial Services	17/10/2019
International Seminar on Role of Intellectual Property Rights in Tourism	B.Voc Tourism and Hospitality Management	13/02/2020
Talk on career and Higher education opportunities abroad	B.Voc Tourism and Hospitality Management	28/01/2020
Josh Talks	B.Voc Tourism and Hospitality Management	07/12/2019
Seminar on Integrity - a way of life.	NSS	25/10/2019
Corona Virus Awareness Class	NSS	13/02/2020
One day seminar on Beat Air Pollution	Chemistry ENCON Club	19/06/2019
Towards Energy Conservation and Sustainable Development	Chemistry ENCON Club	26/09/2019
State level workshop on Public Fund Management System (PFMS)	B. Voc Banking and Financial Services, IQAC cell	03/08/2019
Teller talk series -1 : Know your rights	B.Voc Banking and Financial Services	08/08/2019
Application of IPR in Mutual fund Industry	B.Voc Banking and Financial Services	13/11/2019
Intellectual Property Rights Protection and Financial Markets	B.Voc Banking and Financial Services	15/11/2019
National Seminar on Entrepreneurship Trends and opportunities in Banking and Financial Services	B.Voc Banking and Financial Services	18/11/2019
Fundamentals of Ultrafast Spectroscopy	Chemistry	16/10/2019
Basha Sahithya Samskaram	Malayalam	12/12/2019
Kerala Budget Analysis 2020	B.Voc Banking and Financial Services	28/02/2020

Kerala Budget Analysis	Economics	28/02/2020
Union Budget Analysis	Economics	10/07/2019
Health Awareness Seminar on Karkidakam- The season of Rejuvenation	Economics	02/08/2019
Gender sensitization -Girls force Unscripted and Unstoppable	Economics	18/10/2019
National Seminar on Entry Exit and Trust: Entrepreneurship in the slowdown era	Economics	12/02/2020
Meet the Achiever	Economics	15/07/2019
National Webinar on NMR and Structural Interpretation	Chemistry	21/05/2020
National Webinar on Material Science- Thermal Analysis of Materials	Chemistry	17/05/2020
Level "O" Coaching camp for cricket coaches	Physical Education	28/07/2019
Anti Doping and Anti corruption seminar	Physical Education	20/09/2019
Seminar on Higher Education Opportunities in Dutch	IQAC	19/07/2019
Orientation for BVoc students 2019 batch	B.Voc Tourism and Hospitality Management	26/06/2019
Know your Rights	B.Voc Tourism and Hospitality Management	08/08/2019
Seminar on Tourism and Jobs- A better future for all	B.Voc Tourism and Hospitality Management	23/09/2019
Seminar on Developing Entrepreneurial Minds	BBA	30/01/2020
Seminar on Basic Tips for Group Discussion and Interviews	BBA, Computer Science	27/01/2020
Hygiene Awareness Class for Girls	BBA	12/09/2019
National Workshop on Research Methods and Data Analysis Using SPSS-Concepts	BBA, Commerce, IQAC	28/11/2019
Seminar on Career Success and Mentoring	BBA	30/09/2019
Workshop on Academic Research Writing	BBA, B. Sc Computer Science, IQAC	17/09/2019

Afforestation the need of the present century	BBA	26/09/2019
Relevance of Organic Farming	BBA	22/07/2019
Nobel Lecture	Physics Club	07/01/2020
Materials for Optoelectronic Applications	Physics Club	27/02/2020
One day seminar on Constitution and Fundamental Rights	English	17/02/2020
International Workshop for Students on the topic "Building Ecocities"	English	13/02/2020
"What empowerment means to you?".	Women cell	08/07/2019
Legal Rights of Students	Women cell	10/07/2019
"Women who inspired you and why".	Women cell	05/09/2019
Storytelling for female psyche	Women cell	17/10/2019
Dangers of fast food and obesity	Women cell	03/02/2020
Workshop on "HEAL-THY"	Women cell	13/06/2019
Gender sensitization - Girls force Unscripted and Unstoppable	IQAC, Economics, English	18/10/2019
Workshop on Making Eco bags	IQAC, English, Nature Club	12/07/2019
One day international teachers' conference on "Building Ecocities"	IQAC, English, Nature Club	12/02/2020
One day seminar on Constitution, IPR and Fundamental Rights	IQAC, English, Equal Opportunity cell	17/02/2020
Research Orientation Program 1: Funding Opportunities	IQAC	05/09/2019
Workshop for planning and Implementation of RUSA Projects	IQAC	17/10/2019
The State Level Workshop On UGC Regulations 2018 and Pay Fixation of Seventh CPC Scale	IQAC	26/10/2019
Research Orientation Program 3: International Research Collaboration Opportunities	IQAC	16/11/2019

International Multi-Disciplinary Seminar on Science and Faith	IQAC	27/08/2019
International Workshop on Substance Abuse Free Environment	IQAC	28/09/2019
One Day Workshop on Self-Care for Our Mental Health'	IQAC	10/10/2019
International Cultural Exchange Program on Higher Education and Youth in Republic of Austria	IQAC	03/01/2020
Cultural Exchange and Career Enrichment Program with Students from Shillong, Meghalaya	IQAC	03/01/2020
To make a career plan	BSc Computer Science, Commerce SF	06/01/2020
Crime Against Women	BSc Computer Science, Commerce SF	05/08/2019
Recent Trends in Computer Security	BSc Computer Science, Commerce SF	27/11/2019
Towards energy conservation and sustainable development	Chemistry	26/09/2019
National Webinar on Nano Materials- The giants made Revolution in Research	Chemistry	17/05/2020
Big Data	BSc Computer Science	24/07/2019
How to be a Young Entrepreneur	IEDC	16/10/2019
National Webinar on Data Analytics	Chemistry	14/05/2020
Seminar on Scoring	Physical Education	17/08/2019
Seminar on Umpiring	Physical Education	23/08/2019
International webinar on Biosensors - an Introduction	Chemistry	13/05/2020
National Seminar on Polymer Recycling - Issues Challenges	Chemistry	10/03/2020
Invited talk on 150 years of Periodic Table celebrations Evolution of Periodic Table	Chemistry	30/01/2020
National Seminar on Recent Research Trends in Chemistry	Chemistry	16/10/2019

Workshop on Yoga	NSS, Physical Education	21/06/2019
Orientation for volunteers	NSS	05/07/2019
Mental health volunteer training	NSS	28/11/2019

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Albertian Young Scientist Award in Albertian Educational Expo 2020	Ben Kachapally	St. Alberts College, Eranakulam	09/01/2020	Student
Albertian Young Scientist Award in Albertian Educational Expo 2020	Gopika P S	St. Alberts College, Eranakulam	09/01/2020	Student
Albertian Young Scientist Award in Albertian Educational Expo 2020	Benvin P C	St. Alberts College, Eranakulam	09/01/2020	Student

[View File](#)

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Pauline Incubation Centre	in association with AISAT, Kalamassery	Economically viable automated chemical spray unit	Automation	04/03/2020

[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

Economics**1****3.3.3 - Research Publications in the Journals notified on UGC website during the year**

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
International	English	2	0
International	Economics	1	0
International	Library	1	0
International	Mathematics	1	0
International	Chemistry	1	0
International	Physics	1	0

[View File](#)**3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

Department	Number of Publication
Chemistry	2
Commerce	4
Malayalam	2
Physics	5
Economics	1
English	2
Library	1

[View File](#)**3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index**

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations
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					the publication	excluding self citation
Spiritual Liberation From Gunas To Trigunatita - A Study Of The Moral Trajectory Of Hamlet And Arjuna As Liberated Heroes	Dr.Salia Rex	London Journal Of Research In Humanities And Social Sciences	2020	0	St. Pauls College, Kalamassery	Nil

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Spiritual Liberation From Gunas To Trigunatita - A Study Of The Moral Trajectory Of Hamlet And Arjuna As Liberated Heroes	Dr.Salia Rex	London Journal Of Research In Humanities And Social Sciences	2019	Nil	Nil	St. Pauls College, Kalamassery

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	45	89	20	19
Presented papers	8	8	Nil	2
Resource persons	2	3	1	5

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
House hold survey at UBA adopted village-Mookkanoor, Kochi	Department of Business Administration	2	36

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
UBA Survey At Vazhakulam Gramapanchayath	Certificate of appreciation - Vazhakulam gramapanchayath	Vazhakulam gramapanchayath	40

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension Activity	Department of Business Administration	House hold survey at UBA adopted village- Mookkanoor, Kochi	2	36

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Major Project	Dr Treasa Sunitha George	Directorate of Environment and Climate Change-Gov. of Kerala	730

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Trainee	Internship	Bone Care, Kalamassery, Ph: 9400751885	30/11/2019	04/12/2019	Sameer V S

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Xavier Institute of Management and Entrepreneurship, Kochi	21/12/2020	To enhance their skills and knowledge, Curriculum Design, Academic Research, Skill Development Program, Guest Lecture, Faculty Development Program. Knowledge sharing https://stpauls.ac.in/department-activities/	230
Department of Economics, St. Alberts College, Kerala	26/06/2020	For academic and non academic cooperation, Socio-Economic Survey	51
Little Flower Engineering Institute, South Kalamassery	25/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs.	50
Lourdes Hospital, Post Gradute Institute of aMedical Science and research	25/06/2020	Research, exchange programs, Training/ Internship, Other support.	120

P. S. Mission Hospital, Kerala	25/06/2020	Research, exchange programs, Training/ Internship, Other support.	80
Philominas Food Products, Muvattupuzha	23/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs.	37
H T Foods, CSEZ, Kakkanad	18/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs.	84
Bell Foods, Cochin	18/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs.	84
Camon Entertainment, Cochin	18/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs, Placement of trained students.	50
Sun Star Media, Thiruvananthapuram	18/06/2020	To enhance the skills and knowledge of students, curriculum design, industrial training and visits, research and development, skill development programs, guest lectures, faculty development programs, Placement of trained students.	25

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40.47

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	3.16.05.001	2014

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32321	4870820	601	201000	32922	5071820
Reference Books	2872	104009	40	10535	2912	114544
Journals	53	69405	3	11970	56	81375

CD & Video

642

6420

18

180

660

6600

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Rajeshmon V G	PH010203- Statistical Mechanics, Unit I	Google Classroom	19/04/2020
Dr. Rajeshmon V G	PH2CRT02- Mecahnics and Properties of matter	Google Classroom	27/03/2020
Dr. Poornima N	PH4C12-Nuclear and Particle Physics, Unit II- Nuclear decay and Nuclear reactions	Google Classroom	26/03/2020
Dr. Poornima N	PH4C12-Nuclear and Particle Physics, Unit II- Nuclear decay and Nuclear reactions	Google Classroom	10/04/2020
Jefin Antony	Introduction to Leadership	Google Classroom	21/04/2020
Jefin Antony	Principles of Direction	Google Classroom	21/04/2020
Jefin Antony	Leadership Styles	Google Classroom	21/04/2020
Jefin Antony	Theories of Leadership	Google Classroom	21/04/2020
Fr. Alias P George	Material Cost (BBA-sub:CostManagement AccountingModule -2)	Google Classroom	30/04/2020
Fr. Alias P George	Reconciliation of Cost and Financial Accounts (BBA-Sub:Cost Management Accounting-Module-3)	Google Classroom	30/04/2020

[View File](#)**4.3 - IT Infrastructure****4.3.1 - Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	124	2	100	14	1	13	16	200	0
Added	17	3	0	0	0	2	2	0	0
Total	141	5	100	14	1	15	18	200	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Facility	https://stpauls.ac.in/resources/acoustic-theater/

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50	53.74	50	55.21

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-functioning Planning Committee to make use of available physical infrastructure and for upgrading facilities which ultimately leads to a good teaching-learning environment. The committee convenes regular meetings across the academic year, to assess the infrastructural facilities and requirements. To meet the quality standards and needs, the IQAC as well as the College Council make proposals for infrastructure development to the Planning Committee chaired by the Principal. Depending on the nature of the construction, the Planning Committee presents the proposal before the staff and PTA for their concurrence. The committee provides timely advice on the construction and renovation of buildings, procurement and maintenance of equipment. The Managing Board takes the final

decision on a priority basis. New infrastructure is created and existing is upgraded to enhance academic standards and to increase efficiency. The academic year of the College is from June to March and hence the maintenance work in the college takes place during the summer vacation for the students, which is during the month of April and May. The stock register is maintained in every Department and updated periodically. Details of all the items purchased under various schemes are recorded in the stock register regularly. Equipment in the laboratories is repaired by professionals and if necessary, replaced and kept ready for use before the commencement of the new academic session. Annual stock verification of chemicals and glassware are done promptly. A well-maintained digital library that offers ample opportunities to the students in accessing e-resources through INFLIBNET, N-LIST, Shodhganga etc. also adds to the academic support of the college. Sports and Games materials are purchased periodically according to the strength of the students. A full-fledged ground facility is another major highlight of the college and it is maintained properly for the ultimate benefit of the students. A well established and maintained open gym facility is made available in the campus. It helps the college staff and students to remain physically and mentally refreshed. Well maintained Acoustic Theatre with the latest technology also highlights the sophisticated infrastructure facilities that college possess. The computer hardware and software systems are well maintained and properly checked during regular intervals. There is a third party AMC for UPS and also for servers. Anti-virus /Anti Malware software is installed and updated at specific intervals. All systems are connected with UPS, providing an uninterrupted power supply to avoid hardware and software problems. The service of an electrician cum plumber is made available in the campus. The voltage and power supply is regularly checked by the appointed electrician. The institution has also appointed gardeners to upkeep the vegetation and serenity of the campus. With regard to cleanliness, the management has appointed 5 last grade staffs. The institution opens its doors for extension activities such as remedial classes for economically backward and academically weak children. The institution is a regular venue for conducting examinations such as promotion tests for banks, entrance tests for Medical, Engineering, and also for UPSC and PSC exams.

<https://stpauls.ac.in/resources/infrastructure/>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NON GOVERNMENT	220	391010

SCHOLARSHIPS			
Financial Support from Other Sources			
a) National	GOVERNMENT SCHOLARSHIPS	1211	4414709
b) International	NIL	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
THE RUBRICS OF ACADEMIC WRITING, PUBLICATION THE PRACTICAL USE OF ICT, MOBILE APPS FOR RESEARCH	28/02/2020	100	DR. THIYAGU SURIA, ASSISTANT PROFESSOR, DEPARTMENT OF EDUCATION, CENTRAL UNIVERSITY OF KERALA DR. SATHYARAJ VEKATESAN, ASSISTANT PROFESSOR, NIIT, THIRICHIRAPPALLY
ART AND SELF DEVELOPMENT (THEATRE ART FORM)	11/01/2020	15	MR. JEBIN J B , ASSISTANT PROFESSOR, SCHOOL OF DRAMA, THRISSUR
MENTAL HEALTH AWARENESS	28/11/2019	25	NATIONAL HEALTH MISSION
HEAL-THY	13/06/2019	68	MS. PADMAVATI MAHENDRAN, CERTIFIED YOGA TRAINER
YOGA DAY CELEBRATION	21/06/2019	30	NSS

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	FILE UPLOADED	52	1564	23	182

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	3

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
GICE, SUTHERLAND, KPMG GLOBAL DELIVERY CENTRE PVT LTD	115	25	SEVERAL	333	163

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	8	B. A. ENGLISH MODEL I	ENGLISH	File Uploaded	File Uploaded
2019	19	B.A. ENGLISH MODEL II	ENGLISH	File Uploaded	File Uploaded
2019	10	BBA	BUSINESS ADMINISTRATION	File Uploaded	File Uploaded
2019	24	B.SC. PHYSICS	PHYSICS	File Uploaded	File Uploaded
2019	19	B.Sc. MATHEMATICS	MATHEMATICS	File Uploaded	File Uploaded
2019	27	B COM COMPUTER	COMMERCE	File	File Uploaded

		APPLICATIONS A AIDED		uploaded	
2019	12	B Sc CHEMISTRY	CHEMISTRY	File uploaded	File uploaded

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
Any Other	80

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
MESHUGGAH	INTERCOLLEGIATE	1600
PROF.ANTONY ISAAC MEMORIAL INTERCOLLEGIATE DEBATE COMPETITION ON THE TOPIC IS CAA CONSTITUTIONALLY VALID OR NOT	INTERCOLLEGIATE	45
ONAM CELEBRATION	COLLEGE	1547
CHRISTMAS CELEBRATION	COLLEGE	1547
ARTS FEST SRISHTI	COLLEGE	1547
FRESHERS DAY CELEBRATION UG	COLLEGE	1369
FRESHERS DAY CELEBRATION PG	COLLEGE	178

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	NA	National	Nil	Nil	Nil	NIL
2019	NA	International	Nil	Nil	Nil	NIL

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Union Elections were held on 21/08/2019. The oath-taking ceremony took place on 27th August 2019. on 19/09/2019. The inauguration of the College Union and Arts Club was done by the famous cine artist Nadirsha on 4th October 2019. This was followed by cultural programmes of the students and a water drums/music fusion show. The College Arts Festival was held on 15th January 2020, where the students displayed their talents and the winners were shortlisted to participate in the MG University Arts Festival. The logo of the intercollegiate Arts Festival organized by the college, Meshuggah 2020, was released on 25/11/2019. The festival was conducted on 16th and 17th January 2020, with over 600 participants from various colleges in Kerala. The activities of the College Union came to a rather abrupt end with the spread of the dreaded COVID 19 pandemic. However, the college looks forward to the time when things regain normalcy.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

The alumni association of St. Pauls College- All students who pass out are automatically considered to be alumni of the college. There is a strong bond and camaraderie between the alumni and teachers, as is evident in the number of former students who visit the college often. Alumni meets took place at all the Department levels during the Grand Alumni Meet held on 31.08.2019. The Economics department had another one on 27.07.2019.

5.4.2 - No. of enrolled Alumni:

1166

5.4.3 - Alumni contribution during the year (in Rupees) :

6000

5.4.4 - Meetings/activities organized by Alumni Association :

TWO MEETINGS

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The Principal and the college management take the initiative to do the utmost to improve the Teaching-Learning activities and the Student Enrichment programme of the college. The academic and non-academic activities of the college are strictly aligned with the academic plan of the M. G. University, Kottayam. Therefore the college officials convey the prospective academic plan of the college of the academic year at the very outset to the Heads of the departments and the entire members of the staff. The heads of the departments create departmental Action Plans to chart the tentative academic and non-academic activities of their departments. The Action Plan is a tentative master plan which is a perfect blend of the entire academic and non-academic activities for the forthcoming year, which include the Bridge Courses, Remedial Sessions, Certificate Courses, On-the-Job Programmes, regional seminars, national seminars, international seminars, workshops, extension activities, internal examinations, Onam and Christmas holidays, student enrichment programmes such as Field Visits, Study Tours, Teaching Plan, PTA meetings, Arts and cultural fests, Alumni meets etc. The Principal monitors the entire academic Action Plans of the departments and verify that these programmes are organized well for the betterment of the student community within the stipulated period. The insightful guidance of the college officials has been instrumental in the consistent increase in the academic output of the students in the following years. Therefore the college could attain an overall pass percentage of 64.85. The concerted effort and support rendered by the management, teachers, PTA and students enabled the flood victims to bounce back to normal life. The first rank secured by Miss. Harishma V.H., a student of B.Com offers validation for their seamless efforts during the bleak times. The fact that the majority of the students of this minority institution hail from marginalized communities adds more glory to their academic success. 2) The motto of St. Paul's College is "Life Nobly Lived", the officials inculcates this principle to its student community by transforming our mediocre students to educationally, morally, intellectually and socially upright individuals or moral values and social commitment through a plethora of socially relevant extension activities. There are well-coordinated extension activities led by student organizations viz. NCC, NSS, AICUF, Jesus Youth students' enrichment programmes such as WWS, ASAP and extension activities coordinated by the departments of the college. The concerted activities of the coordinators enable the students to get engaged as coordinators, active workers, participants, supporters and financial contributors in activities suited to their interests and attributes and to get groomed as a socially productive and active citizen of the country. The college conducted 32 extension activities and 103 seminars in 2019-20 for optimum student enrichment. These programmes are coordinated

to enable students to widen their horizons. and to understand society, culture and problems of India. The students are groomed to become young men and women of integrity so that they may grow into sensible and socially committed citizens of India.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students are admitted on the basis of merit under single window system, as per the rules and regulations of the university and the state government. Admission Committee manages the admission process . Tuition fees will be collected either in lump at the beginning of the year or in installments at the beginning of each semester. The students will be informed about Regulations of the general discipline, rules regarding attendance, evaluation process in each semester and they are provided the college calendar.
Industry Interaction / Collaboration	Field trips, industrial visits and internships are conducted to get the students linked to the real work environment. Outreach programmes are arranged by each department every year. Programmes of NGOs through NSS, NCC, Innovative programmes like UBA projects, major and minor projects which lead to the social involvement of the students are convened. Placements cell works effectively. Many members of the faculty are resource persons and have several national and international publications. Each department conducts seminars, workshops, and motivational programmes on personality development, career orientation, life skills, developing soft skills etc.
Human Resource Management	The Governing body is responsible for the development operation of the college. The appointments and service rules are as per the University and the government of Kerala. Executive committee contributes to the collective decision-making and strategic planning of the college. College council consists of Principal, HODs, two elected teaching faculty and a representative of administrative staff. Finance management committee is also formed. College office is steered by a group of efficient administrative officers: Office Superintendent, head accountant and LD clerks. Other statutory bodies formed are Student grievance cell, Anti ragging committee, women empowerment cell, PTA, IQAC, etc.

Library, ICT and Physical Infrastructure / Instrumentation	Teachers use PPTs, videos, online lectures, simulations, the online platforms Google meet, Google classroom etc. to go par with present day knowledge sharing. The library is fully automated with using "KOHA" software .Fully networked computer stations with high speed internet facility and Wi-Fi facility are also provided. The physical infrastructure consist of class rooms, laboratories, digital library, seminar hall, conference hall, auditorium, computer centre, audio-visual rooms, student support centre, acoustic theatre, girl's retiring room with infirmary, women's hostel, cafeteria, cricket ground, football ground, volleyball court, Table tennis court, health centre and basketball court.
Research and Development	A research committee is formed to improve the research activities. Numbers of Ph.D. holders among our faculty have increased. Many of our faculty are resource persons in various reputed educational institutions and have many national and international publications. Each department conducts enrichment programmes, seminars, workshops, talks by eminent personalities etc. every year for motivating our students, faculty and research scholars. We encourage students to publish their projects in national or international level and to attend seminars, workshops competitions conducted in other institutions. Each department conducts webinars on many popular topics and several online competitions.
Examination and Evaluation	The internal examination is conducted as part of restructured choice based credit and semester system. Attendance, submission of assignments and test papers are the three parameters of the Continuous and Comprehensive Evaluation Process. The internal marks will be published on the notice board at least one week before the commencement of external examination to ensure the transparency. The academic record of each student is forwarded to the university through the college principal. There will be university examination at the end of the semester. Result analysis in each semester is prepared. The pass percentage of UG is 64.85.
Teaching and Learning	Teachers are trained to incorporate innovative teaching practices and ICT enabled teaching into their classroom practices. Faculty attend FDPs conducted by HRDC for the development in their professional responsibilities. Year plan of the department and teaching plans are made by the faculty in the beginning of the academic year, which will lead to the smooth functioning of the department and successful completion of the syllabus. Entry level test and Bridge courses are conducted for first year degree students. Students are

	provided special training sessions like remedial coaching, tutorial sessions, SSP, WWS, mentoring, counseling, workshops, seminars etc.
Curriculum Development	As a college affiliated to Mahatma Gandhi University, Kottayam, the institution follows the curriculum and academic calendar stipulated by the University. This curriculum is structured in a democratic way by the university by involving teachers deputed by the Principal in the syllabus restructuring committee. Also the members of different Boards of Studies are involved with suggestions to make sure that the syllabus prescribed is in tune with the needs of the day. Individual departments complement the curriculum through seminars, assignments, projects and other co-curricular activities to meet the requirements of the society and improve the employability of the students.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has a well-functioning Planning Committee for making use of available physical infrastructure and for upgrading facilities which ultimately leads to a good teaching learning environment. The committee convenes regular meetings across the academic year, to assess the infrastructural facilities and requirements. To meet the quality standards and needs, the IQAC as well as the College Council make proposals for infrastructure development to the Planning Committee chaired by the Principal. Depending on the nature of the construction, the Planning Committee presents the proposal before the staff and PTA for their concurrence. The committee provides timely advice on the construction and renovation of buildings, procurement and maintenance of equipment. The Managing Board takes the final decision on a priority basis. New infrastructure is created and existing is upgraded to enhance academic standards and to increase efficiency. The academic year of the College is from June to March and hence the maintenance work in the college takes place during the summer vacation for the students that is during the month of April and May. The stock register is maintained in every Department and updated periodically. Details of all the items purchased under various schemes are recorded in the stock register regularly. Equipment or instruments in the laboratories are repaired by professionals and if necessary, replaced and kept ready for use before the commencement of the new academic session. Purchase Committee calls for quotations of the needy materials for the laboratories. Annual stock verification of chemicals and glassware are done promptly. A stock register is kept in all departments to

	<p>record all the laboratory facilities. Sports and Games materials are purchased periodically according to the strength of the students. A full-fledged ground facility is another major highlight of the college and it is maintained properly for the ultimate benefit of the students. A well established and maintained open gym facility is made available in the campus for college staff and also for students. It helps the college staff and students to remain physically and mentally refreshed. Well maintained Acoustic Theatre with latest technology also highlights the sophisticated infrastructure facilities that college possess. The academic year of the College is from June to March and hence the maintenance work in the college takes place during the summer vacation for the students, that is during the month of April and May. The stock register is maintained in every Department and updated periodically. Details of all the items purchased under various schemes are recorded in the stock register regularly.</p>
Administration	<p>An academic management system is a technological tool or platform that enables multiple stakeholders to manage various academic processes simply and smoothly, through one console. It reduces the need for human intervention and the fatigue caused by repetitive processes. Institution follows the rules and regulations as per the affiliated University. The programmes and curriculum is supervised by the affiliated University. College calendar is provided to students and faculty in adherence with University Calendar. The faculty prepare teaching plan, verified by HODs and monitored regularly by the Principal. We follow continuous monitoring mechanism. Institution follows Continuous Comprehensive Evaluation (CCE) pattern-Internal and External. PTA meetings are held regularly. ICT enabled teaching method is followed using various platforms including Google Classroom. LMS (Learning Management System) is implemented. College Website:</p> <ul style="list-style-type: none"> • Vision and Mission statement is uploaded on the Institutional website. • Further development strategies too are uploaded on the website • The government body meeting minutes and resolutions by circulation are emailed to members in addition to circulation of hard copies. • College authorities can exercise full supervision of all service modules in the office through MIS Fully automated Wireless office: • Fully automated wireless office with 247 internet facility • Principal connects with governing body members as well as teaching non-teaching staff through e-mail • Biometric attendance for Staff
Finance and Accounts	<ul style="list-style-type: none"> • Internet Banking: Online banking allows a user to conduct financial transactions via the Internet. Online banking is also known as Internet banking or web banking. Online banking offers customers almost every service

traditionally available through a local branch including deposits, transfers, and online bill payments • PFMS SOFTWARE: The objective of Expenditure, Advance and Transfer (EAT) module of Public Financial Management System (PFMS) is to help Programme Implementing Agencies (PIAs) in filing of expenditure, transferring funds, advances and its settlement. • BIMS: Bill Information and Management System (BIMS) is an e-Bill portal for Claim Settlements by Drawing and Disbursing Officers (DDOs). The DDOs can prepare online contingent bills and e-Submission to treasury through BiMS. Drawing and Disbursing Officers (DDOs) can access the system through username and password. Using Bims we withdraw funds related to SSP, WWS and NCC. • GAIN-PF: Government Aided Institutions Provident Fund System GAINPF-IFMS is a Project under Integrated Financial Management System through Finance Department. The application is aimed to establish a network based system and development of databases and information and workflow systems to cover all the PF related activities and monitoring the Provident Fund scheme in all the Aided Institutions of Govt. of Kerala. All the PF offices (PF Accounting Offices) are maintaining the accounts of the scheme, sanctioning advances, closures of accounts etc. In order to maintain proper accounts and speedy process of advances, Issuance of Credit Card, PF Closures, IFMS Project decided to computerize all the activities related to the PF system. The PF related works are: • Employees Admission to the PF system • Monthly subscription Loan recovery • Issuance of Credit Cards • Sanction of Temporary Advance • Sanction of NRA • Sanction of PF Closure etc • Online Application of PF Transfer • Online submission of Temporary Advance (TA) Application • Online Submission of Non Refundable Advance Application (NRA) • Online request for Conversion of Temporary Advance to Non Refundable Advance • Online PF Closure application • Online submission of Nominee details • Online submission of PF Closure application • View the Ledger card • View Resubmission of Rejected Online Application status of TA / NRA / NRA Conversion • View the Financial year wise PF Account Statement • MIS Reports. • SPARK: Service and Payroll Administrative Repository The system caters to the Personnel Administration, Payroll and other Accounts activities of Government Establishments. Every employee is allotted with a unique Permanent Employee Number (PEN) through the system. In the payroll side, accurate and automatic payroll processing is facilitated. • VISHWAS: Versatile Insurance Services in Well-equipped Accounting System. • TCS: Total Campus Solution

Student Admission and

It facilitates the access towards the attendance information of a particular student in a particular class. It is fully automated and can be accessed by

Support	<p>both students and teachers. There are 65 class rooms available to the students. All class rooms are equipped with green/black boards and sufficient number of fans and tube lights. 17 class rooms and one computer lab are equipped with LCD projectors to facilitate ICT enabled teaching. College has 7 Science laboratories with 4 spacious laboratories namely Mechanics Lab, Electronics Lab, Optics Lab and Electricity lab for Physics department and 3 Chemistry labs for Chemistry department. There are 4 computer labs with one each for Commerce department (24 systems), Computer Science department (12 systems), Physics department (10 systems) and Chemistry department (7 systems) with a total of 53 systems.</p> <ul style="list-style-type: none"> • TCS SOFTWARE: • Multiyear Record Keeping System • Admission process • Nominal Roll: Facility to generate and assign class based Nominal roll , promotions, shifting class • Class wise student details including academic, personal etc. • Course wise students' strength • Course and students Category wise student's strength report • Courses - Main and subsidiaries with Students' strength • Second language wise students strength report • Search option by Admission Number, Roll Number, Name class wise • TC issue and TC register
Examination	<ul style="list-style-type: none"> • M.G. UNIVERSITY-External examination • CBCS Examination -The Question papers of UG and PG are downloaded through MG University Portal. • UG:2019-2020 • PG:2019-2020 • Internal Mark Entry: Both UG and PG Internal mark uploading is done through MG University Portal. • TCS: Internal Examination • Elective subject settings for individual students, Open Elective courses • Grouping of subjects into Part I, Part II, Part III, etc. • Grouping of Courses as open, complementary and Core Courses • Division of courses into components like theory, practical, etc. • Separate mark settings for components. • Separate Mark/Grade settings for course components • Facility to define different types of examinations.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Jose Xavier	Corporate Cricket League Matches	Travel Allowance	15503
2020	Dr. Sobhana Michael K	MG University Principals Workshop	Travel Allowance	1500

2020	Stalin P C	B.Voc. Nodal Officers Training- MG University	Travel Allowance	500
2019	Stalin P C	B.Voc. Nodal Officers Training- MG University	Travel Allowance	2600
2019	Dr. Sobhana Michael K	MG University Principals Workshop	Travel Allowance	1000
2019	Dr. Asha E Thomas	Research Network Workshop-RUSA	RUSA-SPD	1200
2019	Dr. Manju K Menon	Research Network Workshop-RUSA	RUSA-SPD	1200
2019	Dr. Asha E Thomas	Rusa- Coordinators Training	Travel Allowance	920
2019	Jose Xavier	MG University SC/ST Coordinators Workshop	Travel Expenses	500
2019	All Faculty	Orientation Program	Xavier Institute of Management	106200

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Teaching and Learning Quality	N/A	01/06/2019	01/06/2019	65	Nil
2019	One day workshop on the NAAC-Revised Accreditation process-Extension Activities/Consultation/ Best Practices-Series 2	N/A	19/07/2019	19/07/2019	56	Nil
2019	One day workshop on Public Financial Management System	One day workshop on Public Financial	03/08/2019	03/08/2019	63	20

	(PFMS) for teaching and non-teaching staff	Management System (PFMS) for teaching and non-teaching staff				
2019	Workshop on IIQA and SSR Filing	N/A	05/08/2019	05/08/2019	52	Nil
2019	Research Orientation Program 1: on various Funding Opportunities	N/A	05/09/2019	05/09/2019	36	Nil
2019	NAAC Orientation for Criterion Heads	N/A	10/09/2019	10/09/2019	38	Nil
2019	One day workshop on Self-Care for our Mental Health.	N/A	10/10/2019	10/10/2019	25	Nil
2019	Orientation program for faculty with less than five years of teaching experience	N/A	11/10/2019	11/10/2019	28	Nil
2019	Workshop for planning and implementation of RUSA Projects	Workshop for planning and implementation of RUSA Projects	17/10/2019	17/10/2019	70	4
2019	State level workshop on UGC Regulations 2018 and Pay Fixation of Seventh CPC Scale	State level workshop on UGC Regulations 2018 and Pay Fixation of Seventh CPC Scale	29/10/2019	29/10/2019	35	6

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	03/08/2019	02/02/2020	31
Short term course	1	06/08/2019	10/08/2019	5

Short term course	1	01/09/2019	02/02/2020	155
Refresher course	1	14/10/2019	26/10/2019	13
Workshop	1	26/11/2019	30/11/2019	5
Short term course	1	01/03/2020	30/03/2020	30
Faculty Development Programme	1	15/06/2020	20/06/2020	6
Orientation programme	2	26/06/2020	24/07/2020	29
Faculty Development Programme	1	11/06/2020	15/07/2020	35
Faculty Development Programme	2	13/07/2020	17/07/2020	5

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
32	55	6	14

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
State Life Insurance Scheme such as LIC, GIS and PF	State Life Insurance Scheme such as LIC, GIS and PF	Student Support Fund, Endowments, Vincent De Paul aids

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. But internal external Audits for the year 2019-2020 haven't taken place due to Covid pandemic.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA fund and donation	1505193	Student support programmes

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6.4.3 - Total corpus fund generated

2609501.00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	St. Alberts College, EKM	Yes	IQAC
Administrative	Yes	St. Alberts College, EKM	Yes	IQAC

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

- Rs.10000 sanctioned for conducting seminars for each department
- Constructed girl's toilet in the PG block
- Replaced water purifiers, coolers and ceiling fans

6.5.3 - Development programmes for support staff (at least three)

- IQAC had organized a presentation on the NAAC- Revised Accreditation Process for Teaching and Non- teaching staff of the institution.
- Orientation programme was arranged for faculty who have teaching experience less than 5 years.
- Organized a one day International workshop on 'United Nations Sustainable Development goals: Role of Higher Education Institutions.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

- Final application of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) was submitted and the project was awarded initial funding of Rs.2 crore.
- Institution was awarded two B.Voc. Courses specializing in Banking and Financial Services and Tourism and Hospitality Management.
- Application for Unnat Bharat Abhiyan was submitted and the institution was awarded the project. Five villages were allotted to the institution. Initial funding received was Rs.50000

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day orientation for newly joined students and their parents	01/07/2019	01/07/2019	01/07/2019	565
2019	One day workshop on the NAAC-Revised Accreditation process-Extension Activities/Consultation/Best Practices -Series 2	19/07/2019	19/07/2019	19/07/2019	56
2019	Seminar on Higher Education Opportunities in Dutch	19/07/2019	19/07/2019	19/07/2019	124
2019	One day workshop on Public Financial Management System for teaching and non-teaching staff	03/08/2019	03/08/2019	03/08/2019	63
2019	Workshop on IIQA and SSR Filing	05/08/2019	05/08/2019	05/08/2019	52
2019	International Multi-Disciplinary Seminar on Science and Faith	27/08/2019	27/08/2019	31/08/2019	105
2019	Research Orientation program 1: on various funding opportunities	05/09/2019	05/09/2019	05/09/2019	36
2019	NAAC Orientation for Criterion Heads	10/09/2019	10/09/2019	10/09/2019	38
2019	Research Orientation program 2: Writing Research Papers in Refereed Journals	17/09/2019	17/09/2019	17/09/2019	38
2019	International workshop on Substance Abuse Free Environment	28/09/2019	28/09/2019	28/09/2019	52

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of
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			Participants	
			Female	Male
Bag Making	28/06/2019	28/06/2019	15	10
Health Awareness Seminar on 'Karkidakam- The season of Rejuvenation'	02/08/2019	02/08/2019	80	20
Teller talks series-1	08/08/2019	08/08/2019	100	30
Hygiene Awareness	10/08/2019	10/08/2019	20	15
Debate on: Are women safe in India?	12/08/2019	12/08/2019	5	5
'Is Gender Equity Possible' ?- Debate's/Women empowerment'	10/10/2019	10/10/2019	15	21
'Idea pitching on Girl's/Women empowerment'	11/10/2019	11/10/2019	15	15
Gender sensitization -Girls force Unscripted and Unstoppable	18/10/2019	18/10/2019	65	24
Crime against women	08/11/2019	08/11/2019	28	10

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10.2

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	and disadvantages	contribute to local community					
2019	1	1	22/07/2019	1	Visit to THERUVORAM NGO	Theruvoram's mission is to provide care, love and development for children and old age people living on the streets of Kochi	45
2019	1	1	26/07/2019	1	Visit to capernaum charitable trust	Helping hand to needy people	64
2019	1	1	22/08/2019	1	UBA Programme	Household survey at five adopted villages	265
2020	1	1	24/01/2020	1	Science Exhibition for Students and Public 2020 (Kaleidoscope '20)	Exhibition of working models and projects to students and public	148
2020	1	1	28/02/2020	1	Scaffolding-Helping Hand to the students of H.M.T School	The PG and UG students of the chemistry department engaged chemistry classes for the high school students of the school.	26
2020	1	1	16/03/2020	6	Break the chain campaign - Sanitizer Preparation	The chemistry department prepared alcohol based hand sanitizers and distributed the same among the public free of cost. The department prepared a total of	38

						3000 bottles of handsanitizers.	
2019	1	1	11/07/2019	1	Making Chellanam stronger	More than hundred families are affected by the flood in the coastal village of chellanam. N.S.S. volunteers of St. Pauls Pauls College bacame a part of building sea wall in Chellanam, Maruvakkad.	47

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct - handbook	23/05/2019	St. Paul's college has a well-written code of conduct and it articulates the organization's mission, as well as its values and principles. The code of conduct has been prepared by the governing body of the college and is displayed on the website. The code of conduct is disseminated through orientation programmes for both students and staff at the beginning of the academic year. The college has specific code of conduct for students, teachers and administrative body. There is a committee to monitor adherence to the code of conduct. The committee consists of Principal, Vice principals, HoDs and two designated members.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2019	05/06/2019	212
International day against Drug Abuse	26/06/2019	26/06/2019	50
Paper Bag Day	12/07/2019	12/07/2019	25
Independence Day	15/08/2019	15/08/2019	400

International Multi-Disciplinary Seminar on Science and Faith	27/08/2019	27/08/2019	105
International workshop on Substance Abuse Free Environment	28/09/2019	28/09/2019	52
Swach Bharth	01/10/2019	01/10/2019	1012
Gandhi Jayanthi	02/10/2019	02/10/2019	43
One Day Workshop on Self-Care for Our Mental Health'	10/10/2019	10/10/2019	25
International Human Rights Day	10/12/2019	10/12/2019	15

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain Water Harvesting: - Rainwater harvesting is properly managed in the college campus keeping in mind the importance of conserving every drop of water. Rainwater that is collected in a tank installed near the hostel area is redirected to the well. The harvested water comes in handy for maintaining the greenery of the campus which includes a herbal garden. This water is also used for washing and cleaning purposes in the hostel and these measures have indeed saved a significant amount of water expenses. As a result of a well-structured water harvesting mechanism, there is adequate availability of water throughout the year.

Bio Gas Plant: - The College has set up a Biogas Plant which generates Biogas as an alternative to Liquefied Petroleum Gas (LPG). The gas produced by the plant is nearly equivalent to 1.5 cylinders of LPG gas per month. The fuel is used in the kitchen of the canteen. The Biogas Plant not only serves the purpose of generating fuel but also to manage the biodegradable waste generated daily on the campus. The slurry obtained from the Biogas Plant is used as Manure for plantation in the campus.

Solar panels: - St. Paul's College is the first institution in Kerala with a solar-powered Digital Library. The Grid-Connected Solar Plant installed in the college has a capacity of producing 7kW power. A total of 21 panels have been installed with a capacity of 335 Watt. The average energy produced is around 30 Units per day. This energy is sufficient for the working of a digital library which consumes nearly 30 to 35 units per day. The extra energy is usually taken from the KSEB electric line.

Medicinal garden: - The college maintains a medicinal plant garden on the college campus with financial assistance from Parent-Teacher Association. The medicinal garden is titled Healing Garden which has more than 160 medicinal plants. Some of the red Listed Medicinal

Plants as given by the State Medicinal Plants Board, Kerala, are also grown in the garden. Students weed and replant the plants according to the season.

Plastic-Free Campus:- Departments conduct workshops, seminars, invited talks and competitions on environmental matters. As the plastic-free campus, environment-friendly posters and banners are used for programmes conducted and jute bags and paper files are distributed for seminars. With the Swachh Bharath principles, the campus is maintained litter free by regular cleaning sessions undertaken by departments and NSS.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice 1. Nurturing Nature Culturing Life Best Practice 2. "Parivarthan - Transacting Knowledge Transforming Lives"

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://stpauls.ac.in/iqac/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The title of the practice: Sanskriti- Educating Priceless Values for the Welfare of Minorities and Women The objectives of the practice: St. Paul's College strives for the overall development of the students. The institution specifically aims at: 1. Enhancing the opportunities of education of marginalized communities 2. Improving the access of marginalized communities to higher education 3. Maximizing the scholarship facilities for students from marginalized communities 4. Offering the best educational infrastructure to the students from marginalized communities 5. Helping the students from marginalized communities in gaining equitable share in economic activities and employment 6. Providing training/opportunities for self-employment to students from marginalized communities The context The college exists to impart excellence in higher education to all, especially the educationally, socially, and financially marginalized communities, and to develop an integrated personality in students. The college has value-based education as one of its goals in view of achieving holistic education. The college envisages inclusiveness in all aspects of education to address the challenges of access, equity, quality, and excellence in higher education giving utmost importance to the development of women and other minorities.

Provide the weblink of the institution

<https://stpauls.ac.in/wp-content/uploads/2020/10/7.3-2019.pdf>

8.Future Plans of Actions for Next Academic Year

1. Academic Autonomy 2. Research Centers for three departments (Commerce, Mathematics, Physics) 3. Start new innovative programmes 4. Starting of recording studio 5. Starting College News Channel 6. Procurement of more research projects. 7. Enhancement no of publications in Peer reviewed and UGC care listed journals. 8. 5 faculty been awarded with Ph D 9. Stating up of St Pauls incubation Centre and implementing student led start ups.